Patheon® Release 33 Notes

Patheon Release 33 includes the following feature enhancement. Click on the link to get more details on this feature:

[Void House Account Transactions](#)

If you have any questions about this or past releases, **please have your location code available** and contact the Patheon Support Team in the Knowledge Center at our new number **330.645.4201** or Knowledgecenter@drb.com
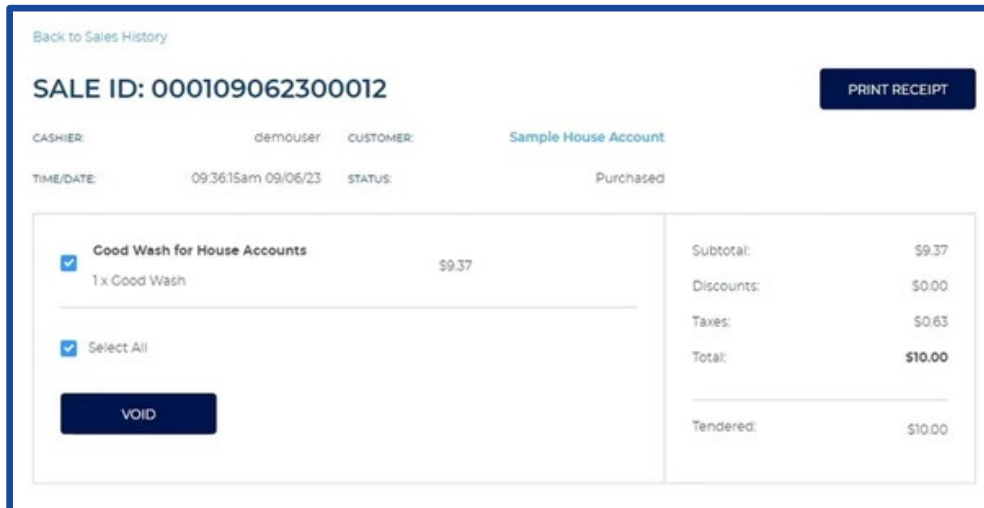
Void House Account Transactions

To improve wash efficiency, wash staff can now void a house account charge by editing the sale and then selecting all products in it. The voided amount reduces the house account's current balance owed.

To learn how to Void a House Account Transaction, watch the video below or follow the written instructions.

[Click here to view the Void House Account Transactions video](#)

Steps to Voiding a House Account Transaction

1. Sign in to the cashier terminal with Shift Manager security access.

2. Select **Sales History,** and the **SALES HISTORY** panel opens.

3. Locate the house account sale to void.

4. Select the **Edit** function for the sale. The **SALE ID** panel opens.

5. Use the **Select All** function to select all items in the sale.

6. Select **VOID**. The **Void Item(s)** dialog opens.

7. Select a **Reason** for the void, if applicable.

8. Select **VOID**. The **Void Item(s)** dialog closes, the system voids the sale and a void receipt prints.